

MINUTES OF DISASTER COUNCIL MEETING
January 27, 2010

1. Call to Order: Commissioner Glass called the Disaster Council Meeting to order at 3:05 PM.

2. Flag Salute: Led by Kristin Matsuda

3. Roll Call / Motions for Excused Absence:

Commissioners present: Melvin Glass, Ghislane Davis and Sue Siani
Kathleen Galbasin – Absent/Excused

Department Representatives:	Tracy Bonano	Emergency Services
	Mark Athan	Police Department
	Paul Vuoso	Fire Department
	Joe Huld	City Clerk's Office
	Ian Dailey	Transit
	Carl Kaemerle	Community Services – Recreation
	Hillary Theyer	Library
	Jan Wierzbicki	Library

Local Organizations and Community Members:	Caroline Elam	ADT / CERT / TARA /
	Meredith Eick	CERT / TARA
	Mike Martinet	Area G
	Judy Retter	Torrance Memorial Medical Center
	KK Fitch	ADT / CERT / TARA
	Dorothy Hart	Hillside Homeowner's Assoc.
	Chuck Galbasin	TARA
	Edith Stieglitz	CERT
	Brian Sinaguglia	CERT

4. Comments from the Public/Staff:

None

5. Report on Posting of Agenda:

Moved – Glass. Second – Davis. Ayes – 3.

6. Minutes for Approval:

Motion for October 28, 2009 minutes will take place at the February 24, 2010 meeting (due to Galbasin absence).

7. New Business:

A. Introduction of New Commissioner – Sue Siani

Commissioner Siani thanked the Council and Commission for appointing her, expressing she is honored and hopes to add some value, bringing her experience from industrial and business settings. As a 17-year resident of Torrance, as well as a lifelong resident of the South Bay, she brings a wealth of knowledge and experience; by and through her employment with Xerox Corporation in product planning, being a part of their Emergency Response Team, a volunteer member and captain of their volunteer fire brigade. She has received training in fire suppression, rescue and rescue systems, California State Fire Marshal training, in addition to FEMA classes.

9 B. Farewell to Commissioner Matsuda (Item - out of order.)

Commissioner Glass presented Commissioner Matsuda with flowers, a certificate of appreciation from Torrance Police Department and her name badge, thanking her for her service on the Disaster Council and wishing her well in her well on her new commission position.

Commissioner Matsuda thanked the council and all present, and shared her continued interest in emergency preparedness.

B - C. Status of Disaster Trailer and Equipment

Emergency Services Coordinator Bonano provided an update on the disaster trailer and equipment. The trailer is currently at Carson trailer where the awning is being installed. There are plans to install shelving to accommodate ADT, CERT and TARA supplies. Two portable LED lights for inside the trailer are being purchased from Pelican. Pending approval, CERT equipment such as backboards and a small assortment of other items have been purchased with grant funding.

The disaster trailer will be stored at Fire Station #2.

8. Old Business:

A. PPE Letter, Annual Report and Emergency Preparedness Brochure

The PPE letter was distributed to council; however has not yet been distributed to the different departments. The annual report is finished and has been filed. Printing of the Emergency Preparedness Brochures for senior has been approved. Discussion at the next Disaster Council is necessary for distribution plans, with the possibility of volunteers performing the actual distribution to the Bartlett Center and other centers in the City.

B. EOP and Executive Summary

Emergency Services Coordinator Bonano provided copies of the Executive Summary to the commissioners, allowing four weeks to review and discuss at the Disaster Council meeting on February 24, 2010. She asked that all read carefully, provide revisions, comments and/or suggestions to her in one email each, rather than several. She anticipates getting the Executive Summary passed through City Council as early as mid-March, no later than the end of March.

9. ORALS

A. Comments from Commissioners/Staff/Public

Commissioner Davis asked if there was/is something that should be done to help residents in Torrance undergoing situations experienced during the recent rains; i.e., flooding, houses sliding, etc. The Emergency Services Coordinator reported on the EOC being activated, with most of the equipment up and running well and the City being in good shape. There was an issue with the Fire Department CAD computer and corrected by uploading updated software. There were some reports of flooding in the south end and calls for service handled by the Fire Department flooding and water intrusion due to blocked drains and gutters.

Librarian Hillary Theyer shared information on an event experienced by a public library in Cedar Rapids wherein a massive flood destroyed the main library building. Cedar Rapids applied for FEMA money to rebuild and restore the library but was initially denied. They appealed the decision and won, citing the rules were written prior to libraries providing free Internet and on-line services to the public.

Area G's Mike Martinet announced several people from the area will be attending FEMA E-210 Disaster Recovery training in Emmitsburg, MD. The weeklong course is paid for using federal funds.

B. Announcements/Updates

Hillary Theyer brought in a sample packet of the CERT applications used to register disaster service workers. The forms can be found at each branch library as well as the main library.

Paul Vuoso announced an upcoming CERT class to be held the first three Saturdays in March. Flyers can be obtained from Fire Station #1 and on-line.

Chuck Galbasin advised audience of TARA receiving its own repeater; a dream turns to reality, and they will no longer have to share air space, especially during a disaster. TARA now has its own call sign and should soon have the funds necessary to buy equipment. The new frequency is 223.88.

KK Fitch mentioned printing the Senior Emergency Preparedness manual in a smaller handout size on her computer and offered the Council her services to print more if they choose. Second, ADT attended all day animal services training in Pasadena. Items covered included animal intake, reclaim and sheltering.

ADJOURNMENT

Moved – Glass. Second – Davis. Ayes – 3.

The meeting was adjourned at 3:32 PM to a meeting on Wednesday, February 24, 2010, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

These January 27, 2010 minutes were approved as amended on February 24, 2010.